

# TRIBAL LIAISON RESPONSIBILITIES



**Cultivating Health Environments**  
TCGM: REGION 4

The role of a tribal liaison is to connect RTI's Region 4 TCGM team and tribal nations, tribal entities, and their communities. The tribal liaison will have the knowledge and cultural experience needed to successfully broaden reach with tribal communities.

Tribal governments (both federally and state recognized), intertribal consortia (i.e., a partnership between two or more tribes that work together to achieve a common objective), and Native American organizations will be eligible to apply for grants in the TCGM program. Tribal liaisons will work with these entities to promote awareness and understanding of tribal needs, establish and maintain communications, promote greater awareness and mutual understanding of the TCGM program opportunities, and relay concerns from communities to the TCGM program team.

## Primary Role and Responsibilities

- Develop and maintain relationships with tribal nations, tribal communities, and Indigenous organizations to facilitate outreach.
- Connect the project team to a variety of tribal nations, tribal entities, and their communities.
- Identify priorities for communication and outreach strategies through listening sessions or dialogue with tribal leaders or community members.
- Conduct direct outreach to tribal nations (both in person and virtually).
- Maintain communication with organizations that focus on issues and concerns of tribal nations, tribal entities, and their communities and share success stories.
- Maintain an awareness of issues of importance that are relevant to share with TCGM through ongoing communication with tribal governments and organizations.
- Assist TCGM team by providing input on direct outreach materials, as needed.
- Provide weekly updates to TCGM point of contact (participatory governance lead).

## Required Qualifications

- 2+ years' experience working with tribal governments
- Exceptional interpersonal and communication skills with the ability to understand and appropriately respond to the tribal communities' issues and concerns.
- Strong written, verbal, and presentation skills.
- Attention to detail, follow-through, and ability to multitask.
- Ability to manage a project effectively, including planning and outreach to partners.
- Ability to engage and build effective relationships with a wide range of tribal nations, tribal entities, and their communities.

## Preferred/Desired Qualifications

- 3+ years' experience working with tribal sovereignty protocols.
- Successful experience in or knowledge of consensus-building and advanced group facilitation processes with tribal communities is highly desirable.
- Experience or comfort in presenting to groups of various scopes and levels, including tribal communities and leaders.
- At least one year of experience supporting tribal needs related to environmental burdens through volunteering, community organizing, or other professional experience.

This is a compensated role of up to \$100 on an hourly basis, including travel time and overhead costs. All duties and actions of the applicant must be carried out in a manner that maintains harmonious working relations with various tribal entities and their communities. Note that this role may require travel to different areas across a region.

**For any questions about the role or application**, contact [TCGM@rti.org](mailto:TCGM@rti.org) with subject line "Tribal Liaison" and a brief description about why you are interested in the role, any relevant previous experience, and contact information to follow up for a brief call.

RTI International is an independent nonprofit institute dedicated to improving the human condition. RTI International serves as one of 11 Grantmakers for the EPA's Environmental Justice Thriving Communities Grantmaking (EJ-TCGM) Program, which provides grant funding for community projects and capacity-building efforts that address local environmental and public health issues. These grants are intended to help communities that have been disadvantaged and underserved transform into healthy, thriving communities.