

Questions and Answers
RFP-BHESS-MGMTCON-2024-01

Q1a. How flexible are you with the dates of the first and second workshops?

Q1b. Are the timelines outlined in the RFP fixed? Is there any flexibility with the timelines proposed?

A: The timeline is flexible, though we still hope to hold the workshops as soon as possible so that the organizations can make progress on their goals. The offeror is welcome to propose and justify an alternative timeline.

Q2a. Is there a maximum range of the fees and costs of this consultancy service?

Q2b. What might be the approximate budget range or envelope that you are considering for this proposed scope of support?

A: The budget amount is flexible and therefore we are seeking quality and value for money based on market-reasonable unit costs proposed by the offeror.

Q3. Would you be able to send me the MS Word version of the form to be submitted?

A: On the second page is an outline of the questions in request for proposals, but offerors are welcome to submit in an alternative format.

Q4. The scope outlines a “coaching period” between 9 Sep 2024 and 31 Dec 2025: what is the expectation on the availability of the consulting team during this period? Are you looking for the consultants to schedule periodic check-ins between the NGOs and consultants (e.g., once a month), with the agenda primarily driven by the support most required from the NGOs?

A: The offeror should provide a proposed coaching schedule that would help the NGOs to make progress on these goals. We would expect no less than once per month. The agenda and outcome would be driven by the support required by the NGOs, as identified during the workshop. For example: The workshop determines that the best option for registration would be as a Thailand-based non-profit. The coaching would then consist of helping the organizations find, fill in, and submit the paperwork.

Q5. Page 12 lists that the delivery plan with the “shortest offered delivery time” will obtain maximum points. Does this mean that vendors that are able to complete the scope requested in a shorter time frame than the timelines proposed in the RFP will benefit?

A: The intent of this criteria is that the offeror who is available to start the work in a timely way would receive maximum points.

Q6. Would RTI International be open to vendors proposing a scope that does not include costing and managing the logistics of the workshops?

A: Yes, we could also consider that option